

# Teaching Tools Donation Guidelines



Our donation hours are Monday - Friday from 8:30 a.m. - 4:30 p.m. Please pull around to the back of our building and call the front desk: (813) 574-0260 for assistance.

## Core School Supplies

New items are always preferred, but we accept the following items that are gently used, provided that they are in good shape and no student names have been written on them:

Backpacks (new)	Crayon packs (new)	Journals	Pencil sharpeners
Binders	Dividers	Lunch bags (new)	Pens
Calculators	Erasers (new)	Markers (new)	Pocket folder
Colors pencils (new)	Filler paper	Notebooks	Poster boards
Compasses	Glue (new)	Pencils (new)	Rulers
Composition books	Highlighters	Pencil cases	Scissors

## Office Supplies

Teachers go through office supplies quickly and always welcome the following items:

Binder clips	Flash drives (wiped)	Paper clips	Staplers, staples & removers
Binders (under 2")	Hole punchers	Permanent markers	Tape/tape dispensers
Desk accessories (like new)	Manila folders (new)	Post-it notes	Tote bags

## Arts & Crafts/Incentives

Teachers are always looking for items that are either new or in like-new condition to use for student rewards.

Button/googly eyes	Foam/feathers	Incentives/prizes	Stickers
Clay/play-dough	Games/puzzles	Kids meal toys	Washable paint
Construction paper	Glitter & glitter glue	Promotional items (fun stuff)	Water bottles (new)
Felt/fabric	Headphones/ear buds (new)	Sidewalk chalk	

## Cleaning Supplies, Personal & Hygiene Items

Many of the teachers we serve have students that not only rely on them for school supplies but for other needs as well.

Antibacterial wipes	Feminine care products	Shampoo/conditioner	Toothpaste/toothbrushes
Body/hand soap	Hand sanitizer	Socks (k-5 sizes)	Underwear
Deodorant	Paper towels	Tissues boxes/tissue packs	Zip-lock bags

## K-12 Reading Books

We accept new and gently used reading books for PreK-12 students. However, we do not accept textbooks or obsolete testing materials as the public school system has a specific curriculum.

## STEM Instructional Items

The following items can be incorporated into a STEM activity of in new or in like-new condition:

Balloons	Cups	Marbles	Popsicle sticks
Balls	Dice	Paper plates	Rubber bands
Batteries	Display boards	Pipe cleaners	Stop Watches
Coffee filters	Game pieces	Playing cards	Straws Strings
Cotton swabs/Q-tips	Legos	Pom-poms	Yarn

For branded materials or questions on other materials, please contact **Denise Becker, Director of Teacher Resource Program** at [dbecker@educationfoundation.com](mailto:dbecker@educationfoundation.com) or **(813) 574-0287** to discuss type of donation, quantity, age, condition, etc.



# Teaching Tools Resource Center

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## Items Teaching Tools Cannot Accept as Donations

While we appreciate all the donations we receive, not all items are ideal for our teachers and students or easily stored in - or distributed from - our warehouse. Please refer to the following list of items that we **DO NOT** accept:

- Adding machines
- Baby cribs/car seats
- Bedding/sheets/towels/pillows
- Binders (over 2" or pre-printed)
- Books containing religious, explicit or political material
- Building materials and household fixtures
- Business card holders (plastic/wire)
- Cassette tapes
- Cell phones/chargers
- Chalkboards
- Clothing/shoes (new or used)
- College textbooks/FCAT textbooks
- Computer/media cables and wires
- Dividers (incomplete sets)
- Encyclopedias
- Food and perishable items
- Furniture\*
- Gas/oil based products
- Hanging file folders (new/used)
- Home exercise equipment (i.e., treadmills)
- House paints, lacquers, thinners
- Large metal file cabinets
- Magazines (with the exception of National Geographic)
- Mounted fabric, carpet, flooring and wallpaper samples
- Non-working or obsolete electronics & accessories
- Overhead projectors
- Phones
- Printers (used)
- Printer ink/toner
- Televisions (table style)
- Transparencies
- Tube-style computer monitors
- Used stuffed animals
- Used manila folders
- VCRs

\*For office furniture, please contact Denise Becker at: [dbecker@educationfoundation.com](mailto:dbecker@educationfoundation.com) or (813) 574-0287.

### 2019-2020 School Year Hours:

Monday - Friday  
8:30 a.m.- 4:30 p.m.

For more information or questions regarding donation items, please contact us at **(813) 574-0287** or visit [www.EducationFoundation.com](http://www.EducationFoundation.com).



2306 N. Howard Ave.  
Tampa, FL 33607  
(813) 574-0260

[EducationFoundation.com](http://EducationFoundation.com)



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