

2022-2023 Teaching Tools Resource Center

Policies & Guidelines

Hillsborough County Public School staff members who have completed the registration process and utilize the resources provided by the Teaching Tools Resource Center agree to adhere and understand the following shopping procedures and guidelines:

- I have reviewed the Information Sheet and attest that I am currently employed at a public school or in a district position that is eligible to register/shop.
[\(Click here to see list of Eligible Schools\)](#)
- I agree to check in at the front desk and provide my School ID or a State-Issued ID at each visit.
- Shopping must be completed during your scheduled time. Teachers may be denied entry to the Teaching Tools Resource Center if they do not arrive in a timely manner and/or if there isn't adequate time to shop.
- Due to limited space and safety guidelines, no children or guests are permitted in the shopping area.
- All items are for students, classroom and instructional use only.
- All items are distributed in good faith and are "as is." Hillsborough Education Foundation is not responsible for merchandise after it leaves the premises.
- There are no returns or exchanges.
- Failure to show up for your scheduled time with no notice may result in shopping ineligibility for the school year.
- Hillsborough Education Foundation reserves the right to take photographs and/or video during shopping visits and other events. We have the right to use these photos and videos without notice or permission.

Who qualifies to shop at the Teaching Tools Resource Center?

- Full-time Teachers
- Resource Teachers
- Principals
- Assistant Principals
- School Psychologists
- VE, PE, Art & Music Teachers
- ESOL Teachers
- Speech Therapists/Pathologists
- Guidance Counselors
- Media Specialists
- Social Workers
- Instructional Coaches



**Teaching Tools
Resource Center**

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